

DECLARATION

APPOINTMENT AS A DIRECTOR

DECLARATION OF ELIGIBILITY and FIT AND PROPER PERSON TEST and CONSENT TO ACT AS A DIRECTOR and CODE OF CONDUCT and DECLARATION OF INTERESTS

The Australasian College of Paramedicine (“The College”), A.C.N. 636 832 061, is an incorporated body bound by the requirements of Australia’s Corporations Act 2001 (Clth) (“Act”). As a Director of the College you are also bound by the requirements of that Act.

The Act specifies certain matters that prohibit the appointment of a director to a corporation. The Board also applies a “fit and proper” test to, and requires a Declaration of Interests from, prospective Board Directors.

Accordingly, the following Declarations are provided for signature as part of the nomination for a position that entitles appointment to the College’s Board.

I make this disclosure to the College and each of its Directors.

FIT AND PROPER PERSON

1. I am over 18 years of age.
2. I am not an undischarged bankrupt under the laws of Australia, its external territories or another country.
3. I have not been convicted or indicted of an offence that:
 - a. Concerned the making or participation in the making of decisions that affected the business or financial standing of the College;
 - b. Was a contravention of the Act that was punishable by imprisonment for a period greater than 12 months;
 - c. Involved dishonesty that was punishable by imprisonment for at least 3 months or was against the law of a foreign country that was punishable by imprisonment for a period greater than 12 months.
4. I have not perpetrated or participated in any proven negligent, deceitful or otherwise discreditable business or professional practices.
5. I have not been reprimanded, or disqualified or removed by a professional or regulatory body in relation to matters relating to my honesty, integrity or business conduct.
6. I have not been disqualified from managing corporations under Australia’s Corporations Act.
7. I have not been the subject of civil or criminal proceedings or enforcement action in relation to the management of an entity, or in relation to my professional activities, which were determined adversely against me (including by me consenting to an order 2 or direction or

giving an undertaking not to engage in unlawful or improper conduct) and which reflected adversely on my competence, diligence, judgement, honesty or integrity.

8. If a Member of the College, I have paid my annual subscriptions and any other amounts payable to the College when due and I am a financial Member as at the date of signing this Declaration.
9. If ever registered as a health professional, I have not had my registration suspended or terminated by the relevant registration authority on the grounds of malpractice, misconduct, unethical behaviour or similar grounds.

CONSENT TO ACT

10. By completing, signing and returning this "Consent to act as Director" ("Consent") I acknowledge that I am aware that the personal information I provide to the College is provided as required under the Act and for the corporate governance purposes of the College.
11. The College may disclose the information provided in this Consent to any Australian or New Zealand corporate regulator, and the College's auditors as required under the Act and any other applicable law.
12. The information provided is confidential and will not be disclosed except as described in section 11.
13. I understand that I may obtain access to any of my personal information held by the College.
14. I consent to act as Director of the College.
15. I confirm that I am not restricted by the Act from appointment as a Director or from taking part in the management of a corporation.
16. I confirm that my appointment as a Director of the College will not breach the terms of any agreement by which I am bound.
17. Personal Details

Name in full: _____

All former names in full: _____

Usual residence address: _____

Date of birth: _____

Place of birth (Place/State/Country): _____

CODE OF CONDUCT

18. The Director should act honestly, in good faith and in the best interests of the College as a whole.
19. The Director has a duty to use care and diligence in fulfilling the functions of office and exercising the powers attached to that office.
20. The Director should use the powers of office for a proper purpose, in the best interests of the College as a whole.
21. The Director should recognise that the primary responsibility is to the College as a whole but may, where appropriate, have regard for the interest of other stakeholders of the College.
22. The Director should not make improper use of information acquired as a director.
23. The Director should not take improper advantage of the position of director.
24. The Director should properly manage any conflict with the interests of the College.
25. The Director has an obligation to be independent in judgement and actions and to take all reasonable steps to be satisfied as to the soundness of all decisions taken by the board of directors.
26. The Director will adhere to decisions made by the board and support those decisions both publically and privately.
27. Confidential information received by the Director in the course of the exercise of directorial duties remains the property of the company from which it was obtained and it is improper to disclose it, or allow it to be disclosed, unless that disclosure has been authorised by the College, or the person from whom the information is provided, or is required by law.
28. The Director should not engage in conduct likely to bring discredit upon the College.
29. The Director will act in a financially responsible manner and ensure any financial issues are resolved appropriately; this includes the obligation to ensure the College does not operate insolvent.
30. The Director has an obligation at all times, to comply with the spirit, as well as the letter, of the law and with the principles of this Code.

DECLARATION OF INTERESTS

EMPLOYMENT CONTRACTS		
Employer	Position Held	Description of Employment

OTHER POSITIONS	
Name of Body	Office Held

CONTRACTS WITH THE COLLEGE	
Parties	Nature and Extent of Interest

OTHER DIRECTORSHIPS	
Name of Company	Office Held

COMMITTEE POSITIONS	
Name of Committee	Office Held

SHAREHOLDINGS OR COMMERCIAL INTERESTS	
Name of Company	Nature and Extent of Interest

OTHER INTERESTS	
Description	Nature and Extent of Interest

31. I undertake to notify the College of:

- a. Any material change in the facts set out in this notice, including any change of address or name, within seven (7) days; and
- b. Any actual or potential conflict of interest which I might face in relation to the work of the College, and the nature of the conflict, unless I have already given a standing notice of the nature and extent of the interest and the notice is still effective in relation to the interest.

32. The answers and information given above are correct to the best of my knowledge.

SIGNED: _____ **DATE:** _____

NAME: _____